

Report of Chief Officer of Property and Contracts

Report to Director of Resources and Housing

Date: 21 January 2019

Subject: Report to seek approval to implement a 12 month extension of the Responsive Drainage Repairs & Maintenance - Leeds City Council East and North East, Contract DN199155.

Are specific electoral wards affected?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If relevant, name(s) of ward(s)	
Leeds East and North East wards including: Alwoodley; Burmantofts and Richmond Hill; Chapel Allerton; Cross Gates and Whinmoor; Gipton and Harehills; Harewood; Killingbeck and Seacroft; Moortown; Roundhay; Temple Newsam; Weetwood; Wetherby	
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for call-in?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If relevant, access to information procedure rule number:	
Appendix number:	

Summary of main issues

1. The Responsive Repairs Team are seeking approval to extend the current contract (DN199155) Responsive Drainage Repairs & Maintenance – Leeds city Council East and North East for 12 months. The contract commenced 8th August 2016 and terminates 31st March 2019.
2. The contract contains provision for a 12 month extension from 1 April 2019 to 31st March 2020. Based on spend in the previous period, anticipated expenditure will be approximately £600,000 and therefore this is a key decision.

Recommendations

The Director of Resources and Housing is requested to:

- i. Approve the proposal to extend the contract for 12 months commencing 1st April 2019 to 31st March 2020.

1. Purpose of this report

- 1.1 This report seeks approval from the Director of Resources and Housing to approve the proposal to extend the current contract for 12 months from 1st April 2019.
- 1.2 To confirm that discussions with Leeds Building Services (LBS) have been undertaken as per CPR 3.1.4.
- 1.3 To note that the existing contractor, Easaway Draincare UK Ltd, trading as Easaway Environmental (herefrom referred to as Easaway), is performing these works in a satisfactory manner.

2 Background information

- 2.1 The contract provides a comprehensive, responsive domestic drainage repairs and maintenance service to approximately 17,500 Council owned homes in the East and North East parts of Leeds. The service operates on a 24/7, 365 days a year basis. The Contractor provides a comprehensive drainage repairs and maintenance service to below ground and above ground drainage systems inclusive of responsive repairs and maintenance, unblocking toilets, excavations, drain lining, repairs and maintenance to drainage stacks within multi-occupancy blocks (high and low rise), drainage surveys including CCTV surveys, ad-hoc installation of domestic drainage systems/land drainage, clear road gullies to Council housing managed roads, pumping out flooded cellars/underdrawings. The Contractor is required to deliver an out of hours service for emergency repairs.
- 2.2 The Contractor's performance is monitored through the Council's contractor performance framework against the RR2 (Repairs Completed within Target) and RR6 (Customer Satisfaction with the Workers who Carried Out the Repair) Key Performance Indicators. Monthly performance reports are produced, which set out Easaway's performance against the indicators and these are used to monitor the contract and identify service improvements. There are no issues with the contractor's performance against these indicators which provide assurance that Easaway are delivering repairs within prescribed timescales and to high levels of customer satisfaction.

3. Main issues

- 3.1 The current contract has provision for a further 12 month extension from 1st April 2019 to 31st March 2020.
- 3.2 The performance of the contractor demonstrates that it has achieved all its contract KPI's and the contract is meeting all its objectives.
- 3.3 Consideration has been given to whether LBS can undertake these works, however, after discussions with the Head of Operations at LBS they have

declined the opportunity for a 12 month period, as resources wise they are not in a position to take on this work.

3.4 Consideration has been given to re-procuring, but due to timescales and the available alternative option it is felt that this is not required, necessary or appropriate at this time. However a city wide drain clearance service may be something is given due consideration over the longer term.

3.5 After due consideration the proposed way forward is to seek approval to implement the available 12 month extension to a contractor who is currently delivering the contract to the performance standards that are required.

4. Corporate considerations

4.1 Consultation and engagement

In line with CPR 3.1.4, Leeds Building Services (LBS) have been approached as the ISP to determine whether this element of work can be delivered through the service. This was discussed at Property & Contracts Senior Management Team on 31st July 2018 where the outcome was that LBS are not currently in a position to deliver the drainage and maintenance work and therefore at present, extension of the current arrangements should be progressed.

5. Equality and diversity / cohesion and integration

As the recommendation is a 12 month contract extension, with no change to contract terms or conditions there is no impact on equality and diversity.

6. Council policies and the Best Council Plan

This report is written in line with Leeds City Council's Contract Procedure Rules and the Public Contracts Regulations 2015.

7. Resources and value for money

7.1 Capital Funding and Cashflow

There is no capital funding requirement as the contract is revenue funded.

8. Legal implications, access to information, and call-in

8.1 The decision to extend the contract is a Key Decision, is subject to call-in and has been published on the Council's Website.

8.2 There are no grounds for keeping the contents of this report confidential under the Access to Information Rules.

9. Risk management

The existing contractor has achieved the contract KPIs so the risk in extending the contract is low.

10. Conclusions

As the existing contract is working well and Key Performance Indicators are being met by the contractor, it is recommended that the 12 month contract extension is implemented.

11. Recommendations

The Director of Resources and Housing is requested to approve the proposal to extend the contract for 12 months from 1st April 2019.